

PCFPD Board Minutes 6-23-2023 Held at Fire Station 2.

The meeting was called to order by Brian Maddox at 7:03 PM
Brian gave a brief recap of the Fire Board retreat, and outlined the goals the board will try to accomplish in the coming year.

Unfinished Business

Election of Officers

Bette Blinde nominated Pat Conway for the office of president. Discussion followed. Pat Conway was voted President by a vote of 3-0 with two abstentions.

David Bliss was nominated to be Vice President by Brian Maddox, and was elected by a vote of 4-0.

Bette Blinde was nominated for the office of treasurer by Brian Maddox and was elected by a vote of 3-0.

Brian Maddox was nominated by Pat Conway for the office of secretary. Brian respectfully declined the nomination. Brian nominated Paul McGraw to the office of secretary. Paul was elected by a vote of 5-0.

Brian Maddox then read the minutes from the May 20, 2023 fire board meeting held at the LPCA Community Building. David Bliss moved to approve the minutes as read. Motion seconded by Pat Conway, and the motion passed 5-0.

Bette Blinde then gave the treasurer's report. The financial numbers were given to each board member along with the agenda. Paul McGraw asked why we don't move the finances from low interest bearing accounts to high interest accounts. Bette explained that Special Districts must keep their money in FDIC accounts. However, there is special account set up for Special Districts which pays 5.1 per cent. Paul McGraw made a motion to move money from the First National accounts of \$122,914.88 and \$40,863.45. to the Colorado Trust # 4 Building Account, which pays the 5.1 per cent interest rate. Bette cautioned that we should leave \$5,000.00 in each of the First National accounts lest the bank close the accounts which are not easy to get. A discussion followed regarding the finances, and moving funds to the Colorado Trust account with pays higher interest. Paul McGraw made a motion to leave \$5K in the two First National accounts and move approximately \$150K to Colorado Trust #4 building account. David Bliss seconded the motion. These number are approximate, because they do not reflect the interest accrued. Motion passed 4-0. A discussion then followed regarding the need or no need for two signatures on PCFPD checks. It was decided to remain with one signature only on the checks written. Pat Conway offered to help Bette with the financial reports by reconciling the books. His offer was gratefully accepted. The Whitney Company of Greeley is the auditor of the PCFPD financial records. Pat Conway moved to accept the treasurer's report, seconded by Brian Maddox. Motion passed 5-0.

The board next discussed our web site management. The previous board had approved \$90.00 per month to operate the web site. The total cost to operate the new web site provider, Streamline. Bette listed the merits of the new system, and it is ADA compliant. The total cost for the first year is \$1,580.00. This amount is

PCFPD Board Minutes 6-23-2023 Held at Fire Station 2.

The meeting was called to order by Brian Maddox at 7:03 PM
Brian gave a brief recap of the Fire Board retreat, and outlined the goals the board will try to accomplish in the coming year.

Unfinished Business

Election of Officers

Bette Blinde nominated Pat Conway for the office of president. Discussion followed. Pat Conway was voted President by a vote of 3-0 with two abstentions.

David Bliss was nominated to be Vice President by Brian Maddox, and was elected by a vote of 4-0.

Bette Blinde was nominated for the office of treasurer by Brian Maddox and was elected by a vote of 3-0.

Brian Maddox was nominated by Pat Conway for the office of secretary. Brian respectfully declined the nomination. Brian nominated Paul McGraw to the office of secretary. Paul was elected by a vote of 5-0.

Brian Maddox then read the minutes from the May 20, 2023 fire board meeting held at the LPCA Community Building. David Bliss moved to approve the minutes as read. Motion seconded by Pat Conway, and the motion passed 5-0.

Bette Blinde then gave the treasurer's report. The financial numbers were given to each board member along with the agenda. Paul McGraw asked why we don't move the finances from low interest bearing accounts to high interest accounts. Bette explained that Special Districts must keep their money in FDIC accounts. However, there is special account set up for Special Districts which pays 5.1 per cent. Paul McGraw made a motion to move money from the First National accounts of \$122,914.88 and \$40,863.45. to the Colorado Trust # 4 Building Account, which pays the 5.1 per cent interest rate. Bette cautioned that we should leave \$5,000.00 in each of the First National accounts lest the bank close the accounts which are not easy to get. A discussion followed regarding the finances, and moving funds to the Colorado Trust account with pays higher interest. Paul McGraw made a motion to leave \$5K in the two First National accounts and move approximately \$150K to Colorado Trust #4 building account. David Bliss seconded the motion. These number are approximate, because they do not reflect the interest accrued. Motion passed 4-0. A discussion then followed regarding the need or no need for two signatures on PCFPD checks. It was decided to remain with one signature only on the checks written. Pat Conway offered to help Bette with the financial reports by reconciling the books. His offer was gratefully accepted. The Whitney Company of Greeley is the auditor of the PCFPD financial records. Pat Conway moved to accept the treasurer's report, seconded by Brian Maddox. Motion passed 5-0.

The board next discussed our web site management. The previous board had approved \$90.00 per month to operate the web site. The total cost the operate the new web site provider, Streamline. Bette listed the merits of the new system, and it is ADA compliant. The total cost for the first year is \$1,580.00. This amount is

\$500.00 to switch from the old system to Streamline, and \$90.00 per month paid upfront for the entire year. Bette Blinde made a motion to accept Streamline as our new website provider. Pat Conway seconded the motion. The motion passed 5-0.

Brian Maddox volunteered to take over the website. His offer was gratefully accepted.

The discussion then moved to dollars available from the ~~Colorado State Forest~~ ^{PCFPD} to help private land owners mitigate fire hazards on their property. Colorado State Forest will pay up to \$1,000 if the homeowner can produce a receipt/invoice for work performed. If the receipt is for \$800.00 ~~Colorado State Forest~~ ^{PCFPD} will pay (1/2) one half of the invoice. See Bette for details.

Old Poudre City discussion. David Bliss suggested two people from PCFPD board to discuss the lease agreement with representatives from OPC. No names were mentioned for the two people; nor was it in the form of a motion. David did make a motion to have the PCFPD secretary contact John Chimil, from the law firm of Lyons/Gaddis to ask him to forward the PCFPD latest proposal to OPC. David further directed the secretary to provide the email addresses of all the board members to John Chmil so that will be equal distribution of information. Paul McGraw seconded the motion, and discussion followed. The motion passed 4-0. Bette cautioned the board members to treat all information as confidential, according to attorney/client privilege. Sandra Lundt, representing OPC, said she would forward the OPC proposal to the board members, provided she would be given the email addresses of the current PCFPD fire board members. The fire board secretary said he would provide Sandra Lundt the email addresses. The question was asked if there was a proposal counter / proposal. The answer was "I don't know" what or where the proposals/counter proposals are at this time.

David Bliss made a motion to have Sandra Lundt and Bette Blinde to provide all fire board members information concerning the lease agreement. David withdrew the motion after further discussion.

New Business

~~Wildfire~~ ^{WCSF} Colorado Wildlife Protection Plan discussion. Bette Blinde moved to accept the CWPP as written; with Chief Collins signing for the PCFPD. Brian Maddox seconded the motion. The motion passed 5-0.

The auditor did not send his/her report in time for the June meeting. Hopefully it will arrive for the July meeting.

The PCFPD insurance was discussed briefly. Pat Conway made the motion to table the insurance discussion until July fire board meeting. Brian Maddox seconded the motion, and the motion carried 5-0.

\$500.00 to switch from the old system to Streamline, and \$90.00 per month paid upfront for the entire year. Bette Blinde made a motion to accept Streamline as our new website provider. Pat Conway seconded the motion. The motion passed 5-0.

Brian Maddox volunteered to take over the website. His offer was gratefully accepted.

The discussion then moved to dollars available from the ~~Colorado State Forest~~ ^{PCFPD} to help private land owners mitigate fire hazards on their property. Colorado State Forest will pay up to \$1,000 if the homeowner can produce a receipt/invoice for work performed. If the receipt is for \$800.00 ~~Colorado State Forest~~ ^{PCFPD} will pay (1/2) one half of the invoice. See Bette for details.

Old Poudre City discussion. David Bliss suggested two people from PCFPD board to discuss the lease agreement with representatives from OPC. No names were mentioned for the two people; nor was it in the form of a motion. David did make a motion to have the PCFPD secretary contact John Chimil, from the law firm of Lyons/gaddis to ask him to forward the PCFPD latest proposal to OPC. David further directed the secretary to provide the email addresses of all the board members to John Chmil so that will be equal distribution of information. Paul McGraw seconded the motion, and discussion followed. The motion passed 4-0. Bette cautioned the board members to treat all information as confidential, according to attorney/client privilege. Sandra Lundt, representing OPC, said she would forward the OPC proposal to the board members, provided she would be given the email addresses of the current PCFPD fire board members. The fire board secretary said he would provide Sandra Lundt the email addresses. The question was asked if there was a proposal counter / proposal. The answer was "I don't know" what or where the proposals/ counter proposals are at this time.

David Bliss made a motion to have Sandra Lundt and Bette Blinde to provide all fire board members information concerning the lease agreement. David withdrew the motion after further discussion.

New Business

~~Wildfire~~ ^{Wildfire} Colorado Wildlife Protection Plan discussion. Bette Blinde moved to accept the CWPP as written; with Chief Collins signing for the PCFPD. Brian Maddox seconded the motion. The motion passed 5-0.

The auditor did not send his/her report in time for the June meeting. Hopefully it will arrive for the July meeting.

The PCFPD insurance was discussed briefly. Pat Conway made the motion to table the insurance discussion until July fire board meeting. Brian Maddox seconded the motion, and the motion carried 5-0.

Community Comments

Were made by Sandra Lundt

Sean Daughtery

Marci White

Chief Collins see attached report

EMS no report

Station 1 no report

Station 2 no ethernet

Station 3 Andy Collins said engine 631 needs new tires badly. He also reported that pager reception in his area is very poor. Andy also asked if someone would investigate having PVREA install red warning balls on their lines in the vicinity of station 3. Pat Conway said he would speak to PVREA and report back.

Station 4 Paula Collins reported the check engine light was on in engine 641.

A leaky gas cap was tightened, eliminating the gas smell in the station.

CLPEG financial report included in the financial report to PCFPD fire board.

The motion to adjourn was made, seconded and unanimously acclaimed.

Respectfully Submitted,

Paul McGraw, Secretary

Community Comments

Were made by Sandra Lundt

Sean Daughtery

Marci White

Chief Collins see attached report

EMS no report

Station 1 no report

Station 2 no ethernet

Station 3 Andy Collins said engine 631 needs new tires badly. He also reported that pager reception in his area is very poor. Andy also asked if someone would investigate having PVREA install red warning balls on their lines in the vicinity of station 3. Pat Conway said he would speak to PVREA and report back.

Station 4 Paula Collins reported the check engine light was on in engine 641.

A leaky gas cap was tightened, eliminating the gas smell in the station.

CLPEG financial report included in the financial report to PCFPD fire board.

The motion to adjourn was made, seconded and unanimously acclaimed.

Respectfully Submitted,

Paul McGraw, Secretary

Chief's Report – 6/14/23

1. 6 Calls in May
2. Still trying to resolve ethernet issue with Station 2 StarLink
3. Boots still on order
4. Received 8 infant CPR mannequins
5. Received recall notices on Rescue 2 and E631, faulty relay
6. Working with Bette to set up property owners mitigation survey
7. Partnering with County on mitigation survey
8. Repaired overhead door at Station 4
9. Received liners for responder jackets
10. Distributed clothing order
11. Partnering with Larimer County for wildfire mitigation outreach program